Office Schedule Policy

The general office schedule is from 8:30 a.m. to 5:00 p.m.

Our doctors arrive by 9:00 a.m. unless a specific surgery/appointment is scheduled early in the morning. These timeframes may range from 6:00 a.m. to 8:00 a.m., depending on the length of surgery.

Lengthy surgeries are scheduled earlier in the day, and lighter cases are scheduled in the early afternoon, with the last scheduled surgery/appointment by 3:30 p.m. so that it is completed by the end of the work day.

Our doctors rotate between the various dental offices that we have and, at times, the assistant will go with them to that office to perform the surgery. We ask that all dental assistants arrive a minimum of 30 minutes prior to the first scheduled surgery to ensure the operation room is set up for surgery. For example, if a surgery is scheduled for 7:30 a.m., the assistant should arrive at 7:00 a.m.

The clinical manager will organize the schedule for the week based on the scheduled surgeries and inform the staff of their schedule for the week.

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